

Minutes

BRISTOL COMMUNITY COLLEGE

IA/OAC Joint Committee Meeting

Date: 9/14/15

Meeting called by: Suzanne Buglione
Type of meeting: Committee Meeting
Note taker Nicholas O'Brien

Attendees: **Present :** Bill Berardi, Lisa Tarantino, Ana Gaillat, Jill Flanigan, Paul Jefferson, Robert Rezendes, Dan Avedikian, Adrienne Foster, Sarmad Saman, Jacci Barry, Carolyn Kenney, Linda Mulready, Lisa Delano-Botelho, Rebecca Clark, Kathleen Pearle, Jenn Boulay, Karl Schnapp, Ulli K. Ryder, Rodney Clark, Amy M. Blanchette, Anthony Ucci, Holly Pappas, Rhonda Gabovitch, Gloria Cabral
Excused : Sarah Morrell, Patricia Dent
Absent : Greg Sethares

Agenda Item	Comments	Action Required	Due Date
I. Introductions			
II. Proposed Merger of IE & OAC a. Rationale b. Structure Proposed	<p>How can these two committees work together? OA would be a component of IE This year – Alternating Large joint meetings & smaller work group meetings Subgroups will report back to large group Pilot this approach this Fall, then assess and change Subgroups as proposed on chart:</p> <ul style="list-style-type: none">- Gen Ed assessment: NEASC & Competencies Task Force- Student Learning Outcomes: moved from pilot to demo Collecting artifacts in Fall and Spring, will review data- CAS Review: counters the program review- Academic Program Review: recommended to those currently undergoing review- Policy Project: Surveys polices, work towards department policies, work with IT for website, annual reviews of policies- CCSSE/ Noel Levitz: survey every two years, a lot of important data to make use of for- NEASC revisions, grants, longitudinally for progress, developing strategic planning, standard for educational assessment. Data review can also be part of whole group meeting <p>Groups will meet during regular meeting times via sign up Concentrate on Key efforts and minimize group size</p>		

<p>III. Open Question/ Suggestions</p> <p>a. Leadership b. Meetings c. Subgroup Composition and structure d. Representation e. Timeline</p>	<p>Leadership is suggested within the chart</p> <ul style="list-style-type: none"> - Academic Program Review (Ana, Anthony, Rhonda) - Gen. Ed. Assessment (New GEN ED Workgroup/NEASC, Jenn B,) - Student Learning Outcomes (Holly, DHE/LEAP) - CAS Functional Area Review (Suzanne, Angelina, Student Services) - Policy Project (Lisa, Bill) - CCSSE/Noel Levitz (IE/OAC Combined) <p>Meetings for subgroups are handled by Leaders- they will take care of all logistics</p> <p>Representation from each division in subgroups? Who is in subgroups and is it sufficient? We do not want groups getting too large. The large group meets to review all subgroups – representation at big meeting.</p> <p>People can be on subgroups and not whole committee</p>		
<p>IV. Big Picture</p>	<p>Move to be IE, not IE & OAC Have a broader name similar with NEASC Description (borrow heavily from NEASC) Decide name at later meeting, as well as membership etc. Proposal to central committee.</p>	<p>Continue with large meeting next time (10/5) Correspond via Email in the meantime Draft proposal for Central Committee</p>	
<p>Observers/Guests:</p> <p>Special Notes: Will meet in Large Group again on October 5th.</p>			