

Minutes

BRISTOL COMMUNITY COLLEGE

IE/OAC Joint Meeting Minutes

Date: October 5, 2015

Meeting called by: William Berardi, Lisa Tarantino, Suzanne Buglione and Holly Pappas
Type of meeting: IE/OAC Joint Meeting
Note taker: Michele Lareau

Attendees: **Present:** Jacqueline Barry, William Berardi, Amy M. Blanchette, Jennifer Boulay, Suzanne Buglione, Gloria Cabral, Rebecca Clark, Lisa Delano-Botelho, Patricia Dent, Jill Flanigan, Adrienne Foster, Rhonda Gabovitch, Carolyn Kenney, Sarah Morrell, Holly Pappas, Robert Rezendes, Ulli Ryder, Sarmad Saman, Dan Avedikian, Lynne Bernier, Rodney Clark, James Daniels, , Paul Jefferson, Linda Mulready, Jean Myles, Kathleen Pearle, Kathleen Plante, Lisa Tarantino, Karl Schnapp, and Anthony Ucci
Excused : MaryEllen Pettine and Ana Gaillat
Absent : Elizabeth McCarthy, Paula Mourato and Baxter Smith

Agenda Item	Comments	Action Required	Due Date
I. Review of Minutes from Sept. 14 Joint IE/OAC Meeting	Bill Berardi motion to accept minutes as written Bob Rezendes 2 nd the motion All approved		
II. Demo of IE/OAC space in Word 365	Demo by Lisa Tarantino - Jim Armstrong to update access list - Office 365 is an update of SharePoint	Copy of Step-by-step attached below	
III. Discussion of proposal for committee merger to be submitted to Central Committee a. Explanation of Anthony's proposal b. Breakout groups discuss and fill out page c. Group report out	Anthony created a draft – copy supplied - Focus on membership - Reviewed what is required of central committee - Suggested all break into groups to review and make suggestions - What do you feel the charges of committee should be? - Then regrouped for discussion Name "Educational Effectiveness" agreed as proposed (from NEASC) Suggestions: - sub groups need to be decided before committee focus - that members of subgroups are needed first - mission statement needs to be created in order to set groups and memberships Overall idea is that IE appears broader than OAC - Not equals	Copy attached below Michele to gather notes from breakout Copy attached below	

	Taunton is missing from suggested membership.		
IV. Discussion of working group structure and polling of members for interest	<p>Working groups</p> <ul style="list-style-type: none"> - Program Review - Student Learning - Policy Project - CAS Review <p>Gen Ed Assessment – if already signed up - all set</p> <p>Sign-up sheets for working groups passed out and collected</p>	Michele to supply list Copy attached below	
V. OAC discussion/ approval of whether BUS 111 should satisfy Quant. Reasoning Comp. for BUS & Entrepreneurial Studies Meta/GS Concentration	<p>OAC requested to vote on the addition of Gen Ed General Studies – Business To be added to meta major concentrated</p> <ul style="list-style-type: none"> - Members requested a stay to vote <ul style="list-style-type: none"> o Time needed to review courses - Anthony Ucci requested to vote by email next week <ul style="list-style-type: none"> o All agreed 		
Observers/Guests:			
Special Notes:	Next Meeting: Joint IE/OAC Meeting November 16, 2015, 2:00-3:00pm, Room E107		