

# Minutes

## BRISTOL COMMUNITY COLLEGE

OAC Meeting

Date: 2/23/2015

**Meeting called by:** Suzanne Buglione and Holly Pappas  
**Type of meeting:** OAC Meeting  
**Note taker:** Michele Lareau & Bette Barbosa

**Attendees:** **Present:** Suzanne Buglione, Holly Pappas, Gloria Cabral, Karl Schnapp, Ceit DeVitto, Joanne Preston, Rhonda Gabovitch, Rebecca Clark, Robert Rezendes, Jennifer Boulay, Jacqueline Barry, Anthony Ucci, Sarah Morrell, Johanna Duponte, and Adrienne Foster

**Excused:** Lisa Delano-Botelho,

**Absent :** William Berardi, Sarmad Saman, Patricia Dent

Agenda Item	Comments	Action Required	Due Date
<b>I. Review of Minutes from December 1 OAC meeting</b>	<p>Page two corrections: Rhoda → Rhonda Without something...and disorganization → despite our changes</p> <p>Page four correction: wants → want</p> <p>Anthony Ucci motioned for approval Gloria Cabral seconded All in favor, pending corrections</p> <p>Suzanne – announced transcribers Bette and Michele</p>	<p>Michele corrected and posted minutes to R shared file CTL → OAC Minutes</p>	3/2/2015
<b>II. AMCOA Activities</b>	<p>Holly: announced AMCOA Regional Conference Friday, April 24, 2015 8:30am – 3:30 pm Holiday Inn Boxborough</p> <p>Regional Conference on Critical Thinking Wednesday, May 20, 2015 12:00pm – 3:45pm Massasoit Community College Brockton Campus</p>		

	<p>See attachment for conference agenda</p> <p>Jenn Boulay is attending</p> <p>Stipends for part time faculty will be offered Possibly full time faculty as well</p> <p>Both are open to others Save the date</p>		
<p><b>III. MSC Statewide Pilot – Jenn Boulay</b></p>	<p>108 artifacts met goals</p> <ul style="list-style-type: none"> <li>• Critical Thinking: 48</li> <li>• Written communication: 33</li> <li>• Quantitative Literacy: 27</li> </ul> <p>425 artifacts received 170 were eligible 62 eliminated</p> <p>Anthony: Why were Div III all eliminated?</p> <p>Suzanne: Faculty challenges in getting responses</p> <ul style="list-style-type: none"> <li>• challenges in meeting rubric</li> <li>• Group projects not assessable as a single</li> <li>• Project form</li> </ul> <p>Suzanne: Will begin new pilot this semester</p> <ul style="list-style-type: none"> <li>• Assessment team will be meeting tomorrow</li> <li>• Working on ideas to recognize these participants from the fall</li> </ul> <p>Anthony: Can we report to participants?</p> <ul style="list-style-type: none"> <li>• They need feedback – why we could not use your work</li> </ul> <p>Gloria example: Single projects put into a group format cannot be used</p> <ul style="list-style-type: none"> <li>• In the future would keep separate</li> </ul> <p>Anthony: Group work is difficult for Outcomes Assessment Pilot</p> <p>Johanna: Are we addressing competencies or content?</p> <p>Suzanne: Not much critical or qualitative thinking</p> <p>Holly &amp; Karl to attend: Kansas – National Scoring Training Session</p> <ul style="list-style-type: none"> <li>• Get information on mechanics</li> <li>• We will be doing scoring</li> <li>• Written communication due in May</li> </ul>		

	<p>Karl: suggest training another scorer in the summer</p> <ul style="list-style-type: none"> <li>• Collecting artifacts now</li> <li>• Next year collection – fall &amp; spring</li> <li>• Outcomes targeted are the same</li> <li>• Manually collected artifacts if not electric</li> <li>• redacted</li> </ul> <p>Adrienne: Is there a way to streamline the process?</p> <ul style="list-style-type: none"> <li>• Is there software that can pull personal information</li> </ul> <p>Suzanne: redacted regional type information</p> <ul style="list-style-type: none"> <li>• Needs to be more efficient</li> </ul> <p>Jenn B: At the AMCOA Meeting we will address this</p> <p>Rebecca: Will attend the State wide meeting</p> <p>BCC did very well this year 75-80 artifacts to score</p>		
<p><b>IV. Possible OAC – IE Reorganization</b></p>	<p>Suzanne: Joint OAC/IE meeting in October.</p> <ul style="list-style-type: none"> <li>• NEASC Task Force committees will handle outside of OAC/IE</li> <li>• Not able to handle the amount of work – need subcommittee</li> <li>• IE is trying to plan to use <b>NEASC &amp; CCSE</b> data that is collected.</li> </ul> <p>Rhonda: Wants usable format – presented to spark curiosity</p> <ul style="list-style-type: none"> <li>• Needs sources to pull from</li> <li>• Talked about doing a piece on The BUZZ – use that data</li> <li>• When data relates to BCC community would like to use</li> <li>• Use data for multiple duties</li> <li>• Synopsis research</li> <li>• Looking into software – can it be grant funded</li> </ul> <p>Suzanne: Is the next step for committee members to meet?</p> <p>Anthony: Recommends keeping as is for now until we have a better picture of what is in the future.</p> <p>Suzanne: Put on hold until time to reassess</p>		
<p><b>V. OAC Project Assessment Plan Form</b></p>	<p>Meeting with committee members raised questions</p> <ul style="list-style-type: none"> <li>• Integrate form of Academic Initiatives instead of a standalone form</li> </ul> <p>Rhonda: If data will be collected, she would like to be notified</p> <p>Anthony: what is the proper form of technology?</p>		

	<ul style="list-style-type: none"> <li>• Form was a model, not meant to be final</li> <li>• Stakeholders &amp; IR need to be contacted</li> <li>• Listed up to 15 respondents</li> </ul> <p>Holly: Assessment should be a piece of the form instead of its own singular form</p> <p>Anthony: Nature of form was to assist in how to get information &amp; feedback</p> <p>Suggested: list of ideas or programs/projects that would benefit  Jacqueline: form was not qualified for its purpose</p> <p>Anthony: how are you going to assess the outcomes?</p> <p>Jacqueline: what is the purpose of form?</p> <p>Suzanne: maybe too much focus on project vs. outcomes.</p> <p>Bob: We need to get rid of form &amp; promote as an OA guideline if we want it to be used</p> <p>Suzanne: Would the subcommittee group be willing to revisit and develop a guideline process (form)?</p> <p>Rhonda: Needs to include the grant process</p> <ul style="list-style-type: none"> <li>• Evaluation design</li> <li>• Discussing scope of work before committing resources.</li> <li>• Time consuming for IT</li> </ul>		
<p><b>VI. Gen Ed Assessment: Starting the Discussion, Finally</b></p>	<p>Holly: looking to set up – anyone interested?</p> <ul style="list-style-type: none"> <li>• Those interested will stay &amp; sync their schedules</li> </ul> <p>Meeting adjourned</p>		
<p><b>Observers/Guests:</b></p> <p><b>Special Notes:</b>      <b>Nest Meeting: Monday, April 6, 2015      3:15-4:15pm in A115a</b></p>			